

Church Street (Maidstone) Management Company



AGENDA

Director Meeting, Monday 27th January 2020, 6.00pm

Brockman Place, Maidstone, ME14 1BX.

- 1. Welcome and apologies.**
- 2. Minutes of previous Meeting.**
- 3. Finance**
 - Management Report & Budget 2020
 - Current account & reserve account balances
 - Aged Debtors
- 4. Operations:**
 - NHBC Claims. Flat roofs.
 - 1-6 Dudley House. Block repainting.
 - Cedarwood Towers.
 - Block paving – jet washing
 - Tree cutting
 - Water pump
 - Front gate & CCTV
 - Smoke vents - maintenance
 - LED Internal Lighting
 - Mainy House. Ground floor issues.
 - Smoking issues.
 - Parking.
- 5. Goring Place Limited:**
 - Ground rent debtors.
 - Freehold shares.
- 6. Administration & IT**
 - AGM November 2019 – Meeting. Minutes.
 - Registered Office address
 - Website
- 7. Any other business?**

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